



ARNOLD SCHWARZENEGGER, Governor
MIKE CHRISMAN, Secretary

DATE: October 31, 2008

TO: 2008/09 Environmental Enhancement and Mitigation Program Applicants

FROM: Patrick Kemp, Assistant Secretary
Administration and Finance/EEM Program Manager

The Resources Agency and Caltrans are pleased to announce the joint release of the Guidelines and Application for the Environmental Enhancement and Mitigation Program (EEMP) for the 2008-09 grant cycle, which began July 1, 2008.

You may access the EEMP Guidelines and Application at <http://www.resources.ca.gov/eem/>. The Guidelines includes information to assist you in preparing an application for funding. Please be sure to read the Guidelines in their entirety for important information on project eligibility and evaluation criteria.

The final application submission date is **Monday, December 22, 2008**. Applications must be received by the Resources Agency, 1416 Ninth Street, Suite 1311, Sacramento CA, 95814, no later than 4 p.m. on that date, to be considered for review.

All required documents must be included with the application packet (one original and seven copies) except for board resolutions (required for local and non-profit agencies.) Board resolutions may be submitted separately, within 30 days, if necessary.

The schedule for proposed projects must provide for project completion within three fiscal years beginning July 1, 2008. Grants are generally limited to \$350,000 each.

The Resources Agency will transmit its recommendations for funding to the California Transportation Commission (CTC) by early 2009. Applicants will be notified shortly thereafter. It is anticipated that the CTC will consider the recommendations at the March 2009 meeting. Applicants with projects recommended for funding must submit final environmental clearance documents to the CTC by Friday, February 29, 2009 in order to be considered for funding.

For more information about the EEM Program, visit the Caltrans Website at <http://www.dot.ca.gov/hq/LocalPrograms/EEM/homepage.htm>.

If you have any questions on the Guidelines or Application for the EEM Program, please contact Program Coordinator Laurie Heller at (916) 651-7593 or at eemcoordinator@resources.ca.gov.

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Coachella Valley Mountains Conservancy • Colorado River Board of California • Delta Protection Commission • Department of Boating & Waterways • Department of Conservation
Department of Fish & Game • Department of Forestry & Fire Protection • Department of Parks & Recreation • Department of Water Resources • Energy Resources, Conservation & Development Commission
Native American Heritage Commission • San Diego River Conservancy • San Francisco Bay Conservation & Development Commission
San Gabriel & Lower Los Angeles Rivers & Mountains Conservancy • San Joaquin River Conservancy
Santa Monica Mountains Conservancy • Sierra Nevada Conservancy • State Lands Commission • Wildlife Conservation Board

